The Annual Quality Assurance Report (AQAR) of the IQAC for the year 2017-18

Part – A

1. Details of the Institution

1.1 Name of the Institution

> D.M.S. Mandal's
> Bhaurao Kakatkar College, Belgaum

1.2 Address Line 1

> Jyoti Compound

Address Line 2

> Club Road, Camp

City/Town

> Belgaum

State

> Karnataka

Pin Code

> 590001

Institution e-mail address

> bkcollegebgm@gmail.com

Contact Nos.

> 0831 - 2425958

Name of the Head of the Institution:

> Dr. D. N. Misale

Tel. No. with STD Code:

> 0831 - 2425958

Mobile:

> 09480398025

Name of the IQAC Co-ordinator:

> Dr. A. S. Chingali

Mobile:

> 8861856219

IQAC e-mail address: bkciqac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*   KACOGN11778

1.4 **NAAC Executive Committee No. & Date:**   EC/54/RAR/065/08-01-2011
  (For Example EC/32/A&A/143 dated 3-5-2004.
  This EC no. is available in the right corner- bottom
  of your institution's Accreditation Certificate)

1.5 Website address: www.bkcollegebgm.org

Web-link of the AQAR: http://www.bkcollegebgm.org/wp-content/uploads/2018/12/AQAR2017-18.pdf

    For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	78.45	2004	16/09/2004 TO 15/09/2009
2	2nd Cycle	A	3.11	2010	08/01/2011 TO 07/01/2016
3	3rd Cycle	A	3.21	2016	05/11/2016 TO 05/11/2021
4	4th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY   15/07/2004

1.8 **AQAR for the year** *(for example 2010-11)*   2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

  i. AQAR   2016 – 17 Submitted on   18/08/2017   (DD/MM/YYYY)
  ii. AQAR_____ _____ (DD/MM/YYYY)

iii. AQAR_____ _____ (DD/MM/YYYY)

iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ☑ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☑   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men ☐   Women ☐

                    Urban ☑   Rural ☐ Tribal ☐

Financial Status   Grant-in-aid ☑   UGC 2(f) ☑ UGC 12B ☑

            Grant-in-aid + Self Financing ☑   Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☑   Science ☑ Commerce ☑   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐
Management ☐

Others (Specify) | M.Com. & M.Sc. (Chemistry) |

1.12 Name of the Affiliating University *(for the Colleges)* | Rani Channamma University Belagavi, Karnataka |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | --- |

University with Potential for Excellence | --- | UGC-CPE | --- |

DST Star Scheme | --- | UGC-CE | --- |

UGC-Special Assistance Programme | --- | DST-FIST | --- |

UGC-Innovative PG programmes | --- | Any other (*Specify*) | --- |

UGC-COP Programmes | --- |

2. IQAC Composition and Activities

2.1 No. of Teachers | 9 |

2.2 No. of Administrative/Technical staff | 1 |

2.3 No. of students | 2 |

2.4 No. of Management representatives | 1 |

2.5 No. of Alumni | 4 |

2. 6 No. of any other stakeholder and

    community representatives | 1 |

2.7 No. of Employers/ Industrialists | 2 |

2.8 No. of other External Experts | 2 |

2.9 Total No. of members | 22 |

2.10 No. of IQAC meetings held | 4 |

2.11 No. of meetings with various stakeholders: | 20 | No.   Faculty | 10 |

Non-Teaching Staff Students | 2 | Alumni | 2 | Others | 6 |

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No

If yes, mention the amount | -- | | √ |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 3 | International | - | National | 3 | State | - |

Institution Level | - |

(ii) Themes

> 1 Recent trends in commerce GST, E commerce , Sustainable development
> 2 Applications of Spectroscopy in Chemistry,
> 3 Kannada Marathi Bhashegala Shastriya Sthanman

2.14 Significant Activities and contributions made by IQAC

- Three Faculty development programmes on 5-8-2017, 6-2-2018 , 9-3-2018
- MOU with Vivekanand College Kolhapur on 9-3-2018
- New classrooms (10) inaugurated on 10-7-2017
- Inauguration of certificate course in banking on 13-9-2017
- Swacha Bharat Abhiyan in association with City Cantonment 12/13-9-2017
- Horticultural plant exhibition and characteristic properties on 13-9-2017
- Ozone Day observed and discussion by students on 16-9-2017
- Distribution of Anand Shikshan Nidhi and felicitation of toppers on 26-9-2017
- Blood Donation Camp – donation of blood by students 27-9-2017
- Vidnan Mela on 10-10-2017
- One day national seminars (3) organised on 12-10-2017
- Workshop on "career after PUC II" on 2-1-2018
- Health and Hygiene programme for girls students on 6-1-2018
- Exhibition of organic seeds on behalf of Botany dept on 23-1-2018
- Panel discussion on union budget 2018 on 1-2-2018
- Public lecture on Union Budget 2018 on 6-2-2018
- Job fair organised on 24-2-2018
- Motivational workshop for students and teachers (P. S. Rathod) 14-3-2018

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
The plan is mentioned in the Calendar of events	

   * *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body   Yes [✓]   No [ ]

   Management [✓]   Syndicate [ ]   Any other body [ ]

   Provide the details of the action taken

Part B
Criterion – I
Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	2	-	-	-
UG	3	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	4	-	-	-
Others	-	-	-	-
Total		-	-	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

- Choice Based Credit System has been introduced by RANI CHANNAMMA UNIVERSITY, BELAGAVI and it is followed by our college for M.Sc (Chemistry) and M.Com courses.

- UG courses have more core and Elective options as per RCUB syllabus.
B.Com.:
The course contains multi-disciplinary subjects like Economics, Management, Accounting, Mathematics, Business Laws etc.
Major Electives: As provided by the Rani Channamma University, Belagavi.
General Electives:
• Business Environment/ Business Mathematics [B.Com. Sem I]
• Marketing Management/ Business Mathematics [B.Com. Sem II]
• Statistics/ Commercial Arithmetic [B.Com. Sem III &Sem IV]
• Finance & Taxation/ Insurance and Banking/ Marketing [B.Com. Sem V &Sem VI]

B.A.
There are various subject combinations from which they can select a combination of their choice.
Group I: Languages
Paper 1 - Basic English
Paper 2 - MIL (Any one MIL)
(Hindi/Marathi/Kannada/Additional English)
Group II: Optional Subjects
The candidate is permitted to select one subject from one group, subject to the following combinations given.
A B C D E
Marathi Economics History Hindi
Kannada Pol.Sci Comp.Appl. Sociology
English Journalism & Mass
Communication
The three optional subjects selecting any one group out of the 17 optional subject groups.
B.Sc.:
Group I: Languages
Paper 1 - Basic English
Paper 2 - MIL (Any one MIL)
(Hindi/Marathi/Kannada/Additional English)
Group II: Optional Subjects
Three optional subjects selecting any one group out of the following:
1. Chemistry/Physics/Mathematics.
2. Chemistry/Botany/Zoology.
3. Physics/Mathematics/Comp.Science
4. Chemistry /Comp.Science/Mathematics.
5. Chemistry/Biotech/Botany or Zoology
- Students may also choose number of certificate courses for their own interest.

 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	5 (B.A., B.Com, B.Sc., M.Com, M.Sc.
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni √ Parents √ Employers √ Students √
   (On all aspects)

   Mode of feedback   : Online ☐ Manual √ Co-operating schools (for PEI) -

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

   Yes, BCom V and VI sem syllabus revised

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

*__Plans of institution for next year 2018-19__
- To start a certificate course on "medicinal plants"
- Encourage the teachers to write and publish practical manual books as per the revised syllabus
- Visit to botonical garden and plantation of medicinal plants in the pots
- To arrange Study tour to Dandeli and Ulavi for botanical study

Criterion – II
Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
21	06	15	-	-

2.2 No. of permanent faculty with Ph.D.   11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	14	-	-	-	-	-	-	-	14

2.4 No. of Guest and Visiting faculty and Temporary faculty   10   -   34

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	8	23	3
Presented	3	10	1
Resource Persons	0	10	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teaching through audio visual aids, students seminars and teaching projects, use of maps, use of documents, visit to industrial place, study tours, home assignments, lectures by outside experts, use of ampi theatre for teaching

2.7 Total No. of actual teaching days
     during this academic year

| 200 days |

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

| Display of internal marks to students |

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

| 2 | - | - |

2.10 Average percentage of attendance of students

| 90% |

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	94	68.08%	12.76%	2.12%	0%	83%
B.Com.	230	33%	49%	3%	0%	85%
B.Sc.	86	20.9%	10.46%	1.16%	0%	32.55%
M.Sc.	32	0%	84%	0%	0%	84%
M.Com.	21	0%	95.24%	4.76%	0%	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1.   Organises the FDPs
2.   IQAC holds timely meetings with staff members.
3.   Prepares and provides prospectus and calendar of events
4.   Informs the staff to prepare teaching plans and maintain work diary
5.   Provides guidelines for teaching process
6.   Motivates young staff for innovative teaching, use of multimedia kit
7.   Guides to identify the advanced and slow learners and motivate them
8.   Informs to maintain personal files of their achievements
9.   Conducts enrichment and remedial classes for advanced and slow learners followed
     by results in every subject

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	2
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	54
Others	54

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	5	2	-	2
Technical Staff	-	-	-	-

***Plans of institution for next year 2018-19**
- To conduct state level seminar on innovative topics in commerce for M. Com students

Criterion – III
Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC promotes the faculties to promote the research in following ways
- Encourages to participate in seminars, conferences and workshops and present the papers
- Organises the national and state level seminars and encourages the faculties to present papers in such seminars
- Provides resource facilities like botanical garden and separate computer facility for assessing journals in the library.
- Encourages to conduct socio economic survey
- Encourages to apply for research projects to funding agencies

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	11	2	0
Non-Peer Review Journals	2	1	0
e-Journals	4	0	0
Conference proceedings	2	5	0

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No. $\boxed{3}$ Chapters in Edited Books $\boxed{0}$

ii) Without ISBN No. $\boxed{0}$

3.8 No. of University Departments receiving funds from

UGC-SAP $\boxed{-}$ CAS $\boxed{-}$ DST-FIST $\boxed{-}$

DPE $\boxed{-}$ DBT Scheme/funds $\boxed{-}$

3.9 For colleges   Autonomy $\boxed{-}$ CPE $\boxed{-}$ DBT Star Scheme $\boxed{-}$

INSPIRE $\boxed{-}$ CE $\boxed{-}$ Any Other (specify) $\boxed{-}$

3.10 Revenue generated through consultancy $\boxed{-}$

3.11 No. of conferences   organized by the Institution

Level	International	National	State	University	College
Number	-	3	-	-	-
Sponsoring agencies	-	Self finance	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons $\boxed{18}$

3.13 No. of collaborations   International $\boxed{-}$ National $\boxed{-}$ Any other $\boxed{-}$

3.14 No. of linkages created during this year $\boxed{-}$

3.15 Total budget for research for current year in lakhs :

From Funding agency $\boxed{-}$ From Management of University/College $\boxed{-}$

Total $\boxed{-}$

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution $\boxed{1}$
who are Ph. D. Guides
and students registered under them $\boxed{2}$

3.19 No. of Ph.D. awarded by faculty from the Institution $\boxed{-}$

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF $\boxed{-}$ SRF $\boxed{-}$ Project Fellows $\boxed{-}$ Any other $\boxed{-}$

3.21 No. of students Participated in NSS events:

University level $\boxed{5}$ State level $\boxed{2}$

National level 3   International level -

3.22 No. of students participated in NCC events:

University level -   State level -

National level -   International level -

3.23 No. of Awards won in NSS:

University level -   State level -

National level -   International level -

3.24 No. of Awards won in NCC:

University level -   State level -

National level -   International level -

3.25 No. of Extension activities organized

University forum -   College forum -

NCC 8   NSS 15   Any other -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Environment Awareness Day on 5-6-2017
- International Yoga Day on 21-6-2017
- INTACH programme "Our city our heritage" organised on 20-7-2017
- Tree plantation by NSS at airport Sambra on 23-7-2017
- Kavyaranga short play on 25-7-2017
- NSE Investment Awareness Programme on 9-8-2017
- International Geneva Convention Day observed on 12-8-2017
- Fire Safety Awareness demonstration organised by YRC on 23-8-2017
- Swacha Bharat Abhiyan in Fish Market, Railway bus stand, City cantonment (12and 13-9-2017)

- Plant Exhibition on 13-9-2017
- Ozone Day observed on 16-9-2017
- Blood donation camp on 27-9-2017
- Vidnyan mela to promote scientific temper on 10-10-2017
- Study tour in botany on 22-9-2017
- Health and hygiene for girl students 6-1-2018
- Women rights and empowerment 12-1-2018
- Exhibition of organic seeds on 23-1-2018
- Panel discussion on budget 2018 on 1-2-2018
- Innerwheel Club /donation of napkin on 3-2-2018
- Public lecture on Union Budget on 6-2-2018
- Visit to central prison on 14-2-2018
- District level youth convention 26-2-2018
- Marathi Bhasha Din 27-2-2018
- National Science Day 28-2-2018
- Women's Awareness Rally on 8-3-2018
- MOU with Vivekanand College Kolhapur on 9-3-2018
- Motivational workshop for students on 14-3-2018
- S Y Patil Purogami Sevadal programme 29-3-2018
- Thank you mama programme on 13-4-2018
- Mahatma Phule Lecture Series
- Srujan Classes for educationally deprived students of rural area.

Plans of institution for next year 2018-19
- Workshop on research methodology
- Conduct of National seminars
- Research publication of proceeding
- Shodha publication

Criterion – IV
Infrastructure And Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	17.38 Acre	---	---	17.38 Acre
Class rooms	37+11=48	Under contractions	Loan	-
Laboratories	07	-		07
Seminar Halls	02	02	Loan	04
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Under Construction
1) Porch
2) Library
3) Admin Office
4) Auditorium
5) Play ground

Yes, E admin & E lib

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	40851	44,50,907=00	1683	2,67,193=00	42534	47,18,100=52
Reference Books	561	28,000=00			561	28,000=00
e-Books						
Journals	31	27400=00	--	--		
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	64	32	-	-	-	08	10	14
Added	10	10				0	0	0
Total	74	42	-	-	-	08	10	14

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Faculty Development Programme for teachers on use of ICT in teaching

4.6 Amount spent on maintenance in lakhs :

i) ICT

3,10,938

ii) Campus Infrastructure and facilities

Nil

iii) Equipments

Nil

iv) Others

Nil

Total :

3,10,938

Plans of Institution for Next Year 2018-19

- Establishment of auditorium
- Building new library building
- Construction of new administrative building
- Establishment of Sports Academy
- Protective compound wall for Ladies Hostel
- Water Harvesting Kits
- Smart Board Classrooms
- CCTV in each classroom
- Biometric attendance System

Criterion – V
Student Support And Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Information about Student Support Services is provided through the following ways:

- Through admission prospectus and Student Orientation Programme, the students are introduced to different Student Support Services at the entry level.

- The Student Support Services are promoted through Heads of the Departments, faculty members, Student Council Members, the Class Representatives and the   non teaching staffs.

- To the students, the Student Support Services gets familiarised through the internal student journal of our institution "Aavishkar", and newsletters.

- Various (Student Information) centres established by the college also disseminate the information regarding the Student Support Services.

- It is available to the students in the College website and student notice boards.

5.2 Efforts made by the institution for tracking the progression

To track the progression of the current students
- The institution (committee in our institution formed for this purpose) analyses the results of the previous examinations
- and takes appropriate actions according to the findings.
- Remedial measures are taken as per the need especially for the below average students.

In order to track the progression of the passed out students,
- The Institution conducts the Alumni Meetings in which both Alumni and their parents are invited.
- Feedbacks are collected from the students whose siblings are the alumni of the institution.
- The contacts of the passed out students are maintained by the respective departments.
- Information about the students pursuing higher studies are obtained from TC registers and LC registers.
- The institution maintains alumni directory which provides information about the passed out students' progression.

5.3 (a) Total Number of students

	UG	PG	Ph. D.	Others
Regular	1444	109	-	-
YCMOU (Distance Education	935	93	-	-

	Men		**Women**	
	Numbers	Percentage	Numbers	Percentage
UG	476	32.96%	968	67.04%
PG	29	26.60%	80	73.40%

	Last Year						This Year					
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
UG	1040	90	39	372	4	1537	902	95	38	409	4	1444
PG	79	11	2	34	2	126	61	9	0	39	0	109

	Demand Ratio (2017-18)	Dropout % (2017-18)
B.A	1:1	21.42
B.Com	1:1.54	17.98
B.Sc	1:1.47	45.62
M.Com	1:3.67	12.5
M.Sc	1:1.27	11.11

(b) No. of students outside the state

UG	PG
70	01

(c) No. of international students

NIL

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> The institution has started a Career Academy entitled Jyoti Career Academy to provide guidance/Coaching to the students on the competitive examinations such as IAS, IPS, UPSC, KPSC, MPSC, Banking & Insurance etc. where the students can enrol during their degree course. A separate reading room with several books on GK, Competitive examinations & general awareness has been provided. Coaching classes are conducted. Efforts are made to orient the students and to develop self confidence in them. College library is also well-equipped with necessary and sufficient study materials required for competitive examination. Following programmes were conducted.
> - A student interaction programme with Shri. Venkatesh Dhotre and Dr. Tushar Ghorpade, IAS Toppers on 10th June 2017.
> - A lecture on "Career in Civil Services" by Tanveer Asif, IAS on 10th August 2017.
> - A lecture on "Career in Banking & Insurance" by Anil G.P, Forex Manager, Corporatio Bank, Belgavi on 12th Sept. 2017.
> - One Compulsory Lecture in a week on "Career Guidance and Personality Development" For UG first year students.
>
> Conduct of monthly tests
> Provision of study material to students
> **No of Students beneficiaries: 530+**

5.5 No. of students qualified in these examinations

NET	3	SET/SLET	-	GATE	1	CAT	-
IAS/IPS etc	-	State PSC	1	UPSC	-	Others	3

5.6 Details of student counselling and career guidance

A. Jyoti Career Academy:

1. 611 students were counselled and guided on various career opportunities.
2. 12 students were taken admission for UPSC foundation coaching.
3. 58 students were takerfcadmission for Banking Exam coaching.
4. A student interaction programme with Shri. Venkatesh Dhotre and Dr. Tushar Ghorpade, IAS Toppers on 10th June 2017.
5. A lecture on "Career in Civil Services" by Tanveer Asif, IAS on 1 Oth August 2017.
6. A lecture on "Career in Banking & Insurance" by Anil G.P, Forex Manager, Corporation Bank, Belgavi on 12th Sept. 2017.
7. One Compulsory Lecture in a week on "Career Guidance and Personality Development" for UG first year students.

B. College Placement Cell:

1. TCS Affirmative Action (AA) Programme was taken on 6th feb.2018 to provide free employability training to SC/ST/OBC final year students of Arts & Science. About 112 students were undergoing this programme.
2. The placement cell in association with District Employment Exchange was organised the JOB FAIR on 24th Feb.2018. 28 companies were visited and 1986 candidates were participated.
3. Campus interviews were conducted by Nouveau Medicament (P) Ltd and L&T Finance On 24th March 2018.   About 82 students were participated.

No of Students beneficiaries: 2860+

5.7 **Details Of Campus Placement**

On campus			Off campus
No. of Organizations visited	No. of Student Participated	No. of Student Placed	No. of Student Placed
30	2068	256	8

5.8 Details of gender sensitization programmes

- On 3rd January Savitribai Phule Jayanti observed.
- On 8th March International Woman's Day celebrated
- Girl students are counselled by ladies staff of the college

5.9 **Students Activities**

5.9.1   **No. of students participated in Sports, Games and other events**

State /University level	75
National level	13
International level	-

No. of students participated in cultural events

State /University level	—
National level	-
International level	-

5.9.2 **No. of medals /awards won by students in Sports, Games and other events**

State /University level	39
National level	-
International level	-

Sports :

State /University level	39
National level	-
International level	-

Cultural:

State /University level	—
National level	-
International level	-

5.10 Scholarships and Financial Support

Types of Financial Support	Number of students	Amount
Financial support from institution	276	3,55,232
Financial support from government	444	14,97,187
Financial support from other sources	65	1,51,983
Number of students who received International/ National recognitions	---	---

5.**11** **Student organised / initiatives**

Fairs : State/ University level 1   National level 1   International level Nil

Exhibition: State/ University level 1   National level Nil   International level Nil

5.12 **No. of social initiatives undertaken by the students** 5

5.13 **Major grievances of students (if any) redressed**: NIL

Criterion – VI
Governance, Leadership And Management

6.1   State the Vision and mission of the institution

Vision:

"Emancipation of Women and the downtrodden through Education".

Mission:

"To equip under-privileged young people with knowledge and skills that will promote in them scientific temper, self reliance and contribute to social welfare".

Our Inspiration

"Lack of education leads to lack of wisdom

  Lack of wisdom leads to lack of morals

  Lack of morals leads to lack of progress

  Lack of progress leads to lack of money

  Lack of money led to oppression of lower castes

Thus One Lack of education led to such catastrophe"

                                                            - Mahatma Jyotiba Phule

6.2   Does the institution has a management information system

- ❖ Yes, The IQAC has been consistent in maintaining and improving the quality and accuracy of management information system through successful use of I.C.T. The E-Admin software from Aargees, Business solutions, Hubli enables record keeping and processing of admission,student records and issuing of identity cards.
- ❖ Student registration for examination is fully computerized as per the norms of Rani Channamma University.
- ❖ Besides the institution has hired Oasis company for maintainance and upgradation of operating systems.

6.3   Quality improvement strategies adopted by the institution for each of the following.

6.3.1   Curriculum development

- ❖ The College follows the curriculum set down by the Board of Studies Rani Channamma University. Many faculty members are a part of Board of studies and initiate revising and framing the syllabus.

- ❖ Teachers regularly communicate their suggestions for modification / revision of syllabus to the Chairperson /membersof Board of Studies, R.C.U.
- ❖ The college encourages as well as deputes teachers to participate in workshops held in other institutions on syllabus framing by extending them leaves.
- ❖ In an effort to enhance the skills of the students the college has introduced 17 certificate courses. The curriculum for these courses is designed by the faculty in charge respectively.

6.3.2 Teaching & Learning

- ❖ Faculty members are encouraged to use innovative teaching methods. In-House workshops and training sessions are conducted regularly to enhance the teaching learning experience.
- ❖ The college has conducted three faculty development programs this year by reputed resource persons from other Universities to further enhance the teaching learning experience. These FDP,s provided the faculty an opportunity to interact with renowned and experienced educators and academicians.
- ❖ The college also organised a workshop on Inclusive Education and a corporate motivational workshop for students and teachers.
- ❖ The IQAC prepares the academic calendar which is then reviewed and finalized by the Principal after meetings and thorough discussions with the heads of different departments. These points are further discussed in respective departmental meetings. The departmental meetings also provide platform for discussions pertaining to Teaching – Learning. Senior faculty members provide their inputs / guidance to junior faculty members in these meetings.
- ❖ Faculty members are encouraged to maneuver innovative teaching methods to enable students centric teaching-learning. Various faculty employ ICT to impart lessons. Movie screenings are also held to support course content
- ❖ The college management encourages various departments and units to organize annual exhibitions, seminars, guest lectures, industrial visits, study tours, students exchange, faculty exchange etc. The Annual Vidnyan Mela organized by the science department, study tour organized by the Political Science Club receive whole hearted support from the management. The Political Science club organised a study tour to Badami, Aihole and Pattadakal.The Commerce department undertook an industrial visit to Dandeli Paper Mill. The Department of Botany visited Dandeli and Karwar on study tours.
- ❖ The Management also organises special lecture series on great men and women like Mahatma Phule, Savitribai Phule, Dr Ambedkar, Rajarshi Shahu Maharaj etc., so that the students,teachers and other stakeholders of the institute understand and draw inspiration from the lives, thoughts and works of these illuminaries.
- ❖ Initiatives like Mentorship, revision tests, remedial coaching are taken up to aid teaching learning process.
- ❖ The management has established the Jyoti Career Academy with the intention of providing Career Guidance and Academic Advising facilities to the students.

- ❖ The College has 12 ICT enabled Classrooms and 3 smart boards.
- ❖ By encouraging as well as deputing faculty to refresher and orientation courses, seminars and conferences, the college ensures that its faculty is aquainted with the latest trends in the field of teaching-learning as well as the contemporary developments of their respective disciplines.
- ❖ The college has established a regular and systematic feedback system through which students evaluate the teaching efforts of respective faculties.

6.3.3 Examination and Evaluation

The Examination committee steers the smooth and fair conduct of University and Internal examinations. The Committee meets up regularly to discuss and decide on the following matters.

a. To schedule internal exams and ensure timely declaration of results thereafter.
b. To make arrangements for University examinations.
c. To allot examination duty to teaching and non teaching staff.
d. The College serves as a valuation centre for University exams and also as exam centre for K.SET, KPSC, CS exams.

6.3.4 Research and development

The College has made every effort to foster research culture among teachers and students.

- ❖ The College organized 3 National Seminars and 2 workshops this year.
- ❖ Teachers are encouraged to apply for major & minor research projects funded by UGC.
- ❖ 'Shodha' – an in House research journal has been launched to further motivate faculty members to publish research articles.
- ❖ Financial assistance is given to faculty members and students for attending seminars, workshops, conferences and research based competitions.
- ❖ Provision of necessary infrastructure

6.3.5 Library, ICT and physical infrastructure/ instrumentation

- ❖ The college possesses a computerized and well equipped library. The library consists of a separate study room, for students, and a separate reading space and reference sections for teachers. The library has been renovated to include a separate reference section for the Satyashodhak Adhyayan Kendra. The college library consist of books, journals, CD's, DVD's. The library uses E.lib software and provides access to Inflibnet.

Total no of books	41,412
Journals	31
CD's & DVD's	100
New books added	1083

- ❖ This year the college has conducted 1 in house workshops and 1 workshop by experts from outside to acquaint teachers with the use of ICT methods in teaching. The computer department of the college especially takes the lead in this regard and assists other faculty members in case of queries.
- ❖ The college has provided internet/wifi facility to teachers and students for academic purposes.
- ❖ The college has 12 ICT enabled classrooms 3 smartboards, 1 language lab.
- ❖ The management has taken up construction of new physical infrastructure has well as renovation of existing infrastructure in accordance with the needs of various departments.
- ❖ Ten new classrooms were inaugurated this year.

6.3.6 Human Resource Management

1) Students

- ❖ Designated units like NCC,NSS, Youth Red cross, Scouts and guides have organized several activities pertaining to Swach Bharat, first aid,Vanamohotsav etc.,
- ❖ The college also encourages formation of non designated units/clubs for student centric activities and to bring about all round personality development of the students
  The Political Science club has been formed to create awareness among students regarding socio-political issues as well as to develop civic sense and leadership qualities in them through activities like group discussions, debates, movie day, study tours, street plays etc.,
  The Eco club strives to create environmental consciousness among students through initiatives like ozone day, wildlife week, water conservation day etc.,
  The Unity for Vision unit is working to polish the skills and abilities of a target group of 30 students from the science faculty.
  The Rotract club was inaugurated this year to foster
- ❖ The college also organizes a plethora of extra and co-curricular activities regularly including the annual college fest 'Spurti',annual sports etc to provide a platform to the extra curricular talents of the students. The efforts of the college to enhance and encourage the co-curricular abilities of the students is reflected in the fact that our students have brought laurels to the college in sports as well as other activities.
- ❖ The management has taken up an innovative initiative in the form of 'Srujan Varg' under which select students from the college are trained to conduct special classes for

primary school students belonging to weak socio-economic backgrounds. Through this initiative the management has been able to achieve the dual aim of helping school students from weaker sections as well empowering our own students with knowledge and skill.

❖ The management has established the Jyoti Career Academy for providing Career Guidance and Academic advising facilities to the students. Ever since its inception the Academy has been instrumental in guiding and motivating students towards competitive exams and provides coaching facilities to students for UPSC,Banking and NDA exams.

❖ The Management has equipped the academy with all the necessary infrastructure viz., counselling room, reading room, an ICT enabled classroom, library and reading room.

❖ Jyoti Sports Academy and a multi gym have been functioning to further nurture and channelize the abilities of sportspersons of the college.

❖ Jyoti Sports Academy conducts annual sports workshops to polish and enhance the skills of budding atheletes.

2) Faculty

❖ The college organized three seminars and two workshops to enable faculty upgrade themselves to latest trends in teaching field

❖ Faculty members are encouraged to attend and present papers at state,national and international level seminars as well as pursue research activities. TA/DA and Incentives are given for the same.

❖ Performance appraisal of the faculty based on feedback from students and parents. Achievements are appreciated and suggestions are provided for improvements.

6.3.7 Faculty and staff recruitment

❖ Permanent Faculty and staff are recruited as per UGC guidelines and Karnataka state government regulations. The selection process is done according to the government norms

❖ The temporary staff is also recruited keeping in accordance with UGC guidelines. To ensure the recruitment and sustainence of competent faculty the management has taken up the following steps

    a) A meticulously designed recruitment process to ensure appointment of the most competent candidates for temporary/non permanent teaching posts – written test followed by demo lectures and interview.

    b) Provision of 12 months salary for temporary lecturers

    c) Yearly Salary appraisal based on experience, merit and achievments

6.3.8 Industry Interaction/collaboration

❖ Campus placement drives followed by interactions with representatives of industries

❖ Industrial visits by science students

❖ Interactions with some of the alumni entrepreneurs

❖ MOU with Subhash colour centre,Belgaum for on the job training for select students.

6.3.9 Admission of students

❖ Ours is a multidisciplinary college offering under- graduate and post graduate courses in Arts, commerce and science fields respectively. The admission process is as per the rules of the University and is merit based. Merit lists are displayed
❖ Information regarding admission is disseminated through prospectus and college website
❖ The college appoints an Admission committee
❖ Help desk is set up and students are given counselling

6.4 Welfare schemes for

Teaching	➢ Financial accommodation at lower rate of interst from financial institutions sponsored by the management namely Sahyadri Credit Co-op, Tararani Mahila Co-op Society & Employees Co-op society ➢ Financial Incentives given by staff club to an employee at the time of retirement and assistance to family members of a staff who expires while in service
Non teaching	➢ Educational aid to wards of non teaching staff
Students	➢ Adharjyoti scheme ➢ AnandShikshanneedhi ➢ Scholarships ➢ Earn and learn ➢ Student counselling support

6.5 Total corpus fund generated

Rs. 2,74,36,003

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Team of experts from other institutions	Yes	IQAC
Administrative	Yes	Auditors	Yes	Auditors

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

NA

For PG Programmes

NA

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ❖ In an effort to bring out transparency in the conduct of Internal exmas the college has introduced the practice of displaying internal marks on notice boards. Any grievance regarding the same are redressed by respective deapartments.
- ❖ The University exams are conducted as per the directions, norms and schedule of Rani Chennamma University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- ❖ The Alumni Association of the college is very active and holds regular meetings. These meetings have seen positive outcomes in the form of various acitivities and initiatives that the Alumni has undertaken for their alma matter.
- ❖ The Alumni association sponsors prizes for college toppers from all three faculties every year.
- ❖ The Alumni also organises felicitation of best students every year and have instituted titles like best student, best boy, best girl to acknowledge the achievemnts of the students.
- ❖ Select members of the Alumni are members of the best student selection committee.
- ❖ The Alumni has also donated a water purifier, smart board and elctronic podium to the college.

6.12 Activities and support from the Parent – Teacher Association

- ❖ The Parent Teacher meetings of the college are conducted and discussions for betterment of the college and students are arranged.
- ❖ The PTA has taken the initiative of felicitating oustanding Teachers eveery year on the occassion of Teacher's day where in Teachers are felicitated for their achievments in academic as well other activities.

6.13 Development programmes for support staff

- ❖ The college management remains committed to development and well being of the support staff.
- ❖ Encouraged by this approach of the management the computer department took up an initiative to develop computer literacy among the support staff. Special training was provided to willing members of the support staff in this regard

6.14   Initiatives taken by the institution to make the campus eco-friendly
- ❖ The Management remains committed to environmental issues and has under taken various initiatives to make the campus eco friendly including tree plantation,Water conservation,Green audit,Cleanliness drives,Solid waste management snd use of Solar energy.
- ❖ 2nd of every month is observed as cleanliness day
- ❖ Ozone day, Wildlife week, Water conservation day and Vanamohotsava are observed with fervour every year.
- ❖ Eco-club has been established under the aegis of the Botany department to instill environmental consciousness among students.

Criterion VII
Innovations & Best Practices

7. 1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

7.1 (a) Rotary Club of Venugram has started Rotract Club of B.K. College which is meant only for girls. This is the first clulb of Rotary Belgaum which has introduced only for girls. Rotract Club exist of 30 students & 2 mentors. This club work, for girls students. Social problems & development of various skills, Many girls are benefited with overall personality development. Inauguration was done on the eve of International women day.

   <u>Aim :</u> To develop the leadership quality, self confidence in girls students as well as for social awareness development.

7.1 (b) To appreciate the dedication of non-teaching staff towards the departments & college, the students of B.Sc. final year took a step to show their gratitude to them in the form of a function named "THANK YOU MAMA."

   The Principal of the college & the staff members of all the science departments were invited. All the non-teaching staffs were honoured by giving them a bougquet & gift sponsored by the students. The principal congratulated the students for honouring non-teaching staff in an innovative manner & he also took the opportunity to appreciate the dedication of the non-teaching staff.Other staff members also shared their view about the felicitation on the occasion. The students expressed their friendly relationship with the non-teaching staff. Inturn the nonteaching, staff thanked the student & shared their experience & wished the students on the occasion.

7.2 Provide the action taken report based on the plan of action decided upon at the year. ATR (Action Taken Report)
According to the planning done in the beginning of the year.

1) To improve the girl students self confidence, vocabulary, leadersip quality.
2) To bring out the sports quality & skill among the sportsmens.
3) To bring out hidden talent of the artist
4) To enhance the reading habit among the students.

Plans of the year 2018-19

1. Events
      Yoga Day GST
      Introduction of new classroom
      Orientation Programme.
      Kavya Rang.
      Motivational Workshop, Swachh Bharat Abhiyaan.
      Faculty Development Programme
      Home Visit Scheme.
      Fire Safety Workshop
      Alumni Teacher's felicitation

		Blood Donation
		3 National Seminar
		Budget Week
		Job Fair
2.	Sports :	1. Inter Collegiate football match
		2. District level youth conversion (Sports)
		3. Jyoti Sports Academy.
3.	Artist :	1. Artist of the year
		2. Center of excellence for studies in classical Kannada.
4.	Girl Students: empowerment.	Jeeto health & hygine to girls students Women's right & Rotract Club

BHAURAO KAKATKAR COLLEGE, BELGAUM

(Academic) Institutional Calendar for the Year 2017-18.

Period	Programme
June – 2017	• Admission Process
	• International Yoga Day (21-06-2017)
	• Commencement of Classes (19-06-2017)
July – 2017	• Orientation Programme (B.A., B.Com., B.Sc.)
	• Enrolment to N.C.C., NSS, YRC, Scout & Guide
	• Inauguration of the designated units.
	• Home Visit Scheme
	• Selection of Students Council of the college.
August – 2017	• Nomination of Class representatives & Secretaries of various events.
	• Inauguration of Gymkhana & Induction of Secretaries.
	• Interaction with IAS toppers (JCA)
	• Celebration of Independence Day
	• Felicitation of college toppers with their parents
	• Alumni Meet
	• Presentation of Anand Shikshan Nidhi (SWO)
	• Competitions in Essay & Elocution (Hindi)
	• Opening of the Wallpaper 'Zankar'
	• Hindi Diwas (Munshi Premchand Jayanti)
	• Unity for Vision (Inauguration) (Mentoring Group)
	• 1st I A Test & Home Assignment (27-8-2017 to 31-8-2017)
September – 2017	• Inter Collegiate Quiz competitions (Arts Association)
	• Teachers Day celebration (5-9-2017)
	• Death Anniversary of Late Shri. Bhaurao D. Kakatkar 2-9-2017
	• Science Association Function
	• National Literacy Day (8-9-2017) (IQAC)
	• Commerce Association Function
	• Co-curricular Activities – Debate, Essay, Quiz
	• YRC – Feminine Health Programme
	• 2nd IA Test & Home Assignment 25-9-2017 to 29-9-2017
Oct- 2017	• Gandhi Jayanti (2-10-2017)
	• Participation in University Level Tournaments in Sports
	• Filling up of the IA exam results.
	• Last Working Day (21-10-2017)

	Examination/Valuation		
Nov /Dec. – 2017	• Mahatma Jotirao Phule Jayanti (28-11-2017)		
	• Semester & Exams /Evaluation		
	• 18-12-2017 (Re-opening)		
	• University Level Youth Festival		
	• College Annual Athletic Meet		
Jan – 2018	• National Youth Day (12-01-2018)		
	• Special camps organised by NSS, NCC, YRC, Scouts & Guides		
	• Placement Cell : Correspondence with companies for placement services		
	• Workshops on Personality Development, • Entrepreneurship Development Programme (Commerce Association)		
Feb. – 2018	• Annual Medical Check-up (Girls & Boys)		
	• 1st I A Test (8th Week)		
	• Conduct of Students Day		
	• Cultural Events		
	• Hotel Day		
	• National Science Day (28-02-2018)		
March – 2018	• Celebration of Women's Day		
	• Annual Distribution of Endowment Prizes, Scholarships, Adhar Jyoti Seheme		
	• Best students Award ceremony & Alumni Meet.		
	• Valedictory function of designated units & political science club.		
April – 2018	• IQAC Meeting		
	• Results of the I.A. to uploaded		
	• Annual Prize distribution ceremony		
	• Farewell to the final year students.		
	• Meeting with staff and Management.		
	• Last working Day 19-04-2018.		