



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	DAKSHIN MAHARASHTRA SHIKSHAN MANDAL'S BHAURAO KAKATKAR COLLEGE (ARTS, SCIENCE & COMMERCE)
Name of the head of the Institution	DR. S. N. PATIL
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08312425958
Mobile no.	9480398120
Registered Email	bkcollegebgm@gmail.com
Alternate Email	snp_bgm@rediffmail.com
Address	JYOTI COMPOUND, CLUB ROAD, CAMP, BELGAUM.
City/Town	BELGAUM
State/UT	Karnataka

Pincode	590001																														
<b>2. Institutional Status</b>																															
Affiliated / Constituent	Affiliated																														
Type of Institution	Co-education																														
Location	Urban																														
Financial Status	state																														
Name of the IQAC co-ordinator/Director	Prof. B. I.Vasulkar																														
Phone no/Alternate Phone no.	08312422090																														
Mobile no.	9480397668																														
Registered Email	bkcollegebgm@gmail.com																														
Alternate Email	snp_bgm@rediffmail.com																														
<b>3. Website Address</b>																															
Web-link of the AQAR: (Previous Academic Year)	<a href="http://bkcollegebgm.org/wp-content/uploads/2020/01/AQAR-2018-19.pdf">http://bkcollegebgm.org/wp-content/uploads/2020/01/AQAR-2018-19.pdf</a>																														
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://bkcollegebgm.org/wp-content/uploads/2019/12/Calender-of-events-2019-20.pdf">http://bkcollegebgm.org/wp-content/uploads/2019/12/Calender-of-events-2019-20.pdf</a>																														
<b>5. Accrediation Details</b>																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>78.45</td> <td>2004</td> <td>16-Sep-2004</td> <td>15-Sep-2009</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.11</td> <td>2011</td> <td>08-Jan-2011</td> <td>07-Jan-2016</td> </tr> <tr> <td>3</td> <td>A</td> <td>3.21</td> <td>2016</td> <td>05-Nov-2016</td> <td>04-Nov-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B+	78.45	2004	16-Sep-2004	15-Sep-2009	2	A	3.11	2011	08-Jan-2011	07-Jan-2016	3	A	3.21	2016	05-Nov-2016	04-Nov-2021
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2	A	3.11	2011	08-Jan-2011	07-Jan-2016																										
3	A	3.21	2016	05-Nov-2016	04-Nov-2021																										
<b>6. Date of Establishment of IQAC</b>	15-Jul-2004																														

## 7. Internal Quality Assurance System

### Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
FDP on E-Content Development & online Teaching Tools	27-Jul-2020 2	110
Seminar on New Education Policy 2019	06-Oct-2019 1	150
FDP on Cyber Security (MHRD)	26-Aug-2019 3	30
National Seminar on conservation of wild life	01-Oct-2019 1	50
One Day National Seminar on AAA (NAAC sponsored)	12-Jul-2019 1	60
Online Capital Market Awareness Programme (B.S.E.)	20-Aug-2020 1	40
Online National Essay Competition on Covid	15-May-2020 1	50
National Seminar on Mahatma Gandhi & his thoughts	17-Aug-2019 1	70
IQAC Meeting for preparation of AQAR	23-Nov-2020 1	56
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## 8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	Nil	2019 0	0
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## 9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

## 10. Number of IQAC meetings held during the year :

14

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional

Yes

website	
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Faculty Development Programme on Econtent development 2. MHRD sponsored FDP on Cyber security 3. Seminar on New education Policy 2019 4. National Seminar on Mahatma Gandhi his thoughts 5. National Seminar on AAA (NAAC Sponsored)

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To organise online FDP on E content development online teaching tools	The FDP was organised in collaboration with Knowledge Pune. The faculty members attended the FDP and started the online lectures during lockdown period afterwards. Dr. Rupali Memane explained various methods of online teaching tools.
To conduct a National Seminar on conservation of wild life.	The programme was organised to create awareness about, importance of natural resources, seminar. Scientist Dr. S. R. Yadav, Shivaji University, Kolhapur enlightened on this issue. The teachers & students became aware of the importance of various plants & animals.
To conduct FDP in Cyber Security	The Resource persons from Shivaji University Kolhapur enlightened on importance of Cyber Security. The staff members became aware of cyber laws and cyber crimes.
To organise national seminar on AAA	The resource persons highlighted the importance of AAA in colleges. The teaching & non teaching staff became aware of the requirements of good academics & administration & it helped to identify the strengths & weaknesses of college.
Seminars on New Education Policy	National Seminar on new education policy was conducted on 6th October 2019. The resource persons from Kolhapur & Ichalkaranji enlightened on NEP 2019. The faculty became aware of

	the new change in education field.
Online Capital market Awareness Programme(BSE sponsored)	Organised on 13/8/2020 to create financial literacy among students. The resource person explained the various career opportunities in stock market & the investment avenues. The programme helped to enhance the financial knowledge of the students.
Online National Essay competition on Covid-19 : Issues & Challenges	The competition was organised to enhance writing skill of students. The students from various colleges became aware of the issues & care to be taken during the pandemic
Observing World Environment Day	World Environment Day was observed to create environmental consciousness among students. The NSS, Youth Red Cross & Scout & Guide students participated & the trees were planted in the college campus on 5th Jun 2019.
International Yoga Day	International Yoga Day was observed on 21st Jun 2019. The teachers & students participated & practiced Yoga in open air theatre for 4 days. This programme brought health consciousness among students. The role of Yoga in maintaining physical & mental health was discussed.
Swachha Bharat Abhiyan	The students were informed to maintain their surrounding clean & they were appealed to participate in Swachha Bharat Abhiyaan. On 2nd October, 2019 during celebration of Mahatma Gandhi Jayanti, all staff & students cleaned whole campus & all rooms.
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
Governing Body of the College	14-Dec-2020

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
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Date of Visit	10-Nov-2020
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2020
Date of Submission	03-Aug-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Digital Display Board to display notices have been installed in front of office. 1. Biometric Attendance system: The college office monitors the attendance of all the staff through Face Biometric Attendance system. At the end of the month, Head of the Institution sends the Biometric information on the mobile of every staff member from which the no. of working hours is brought to the notice of all the staff. 2. Payroll Accounting: The salary of the Aided staff is done through HRMS. The salaries of the faculty appointed by the Management is paid by the college which is transferred to their account directly. 3. Office Automation: The admission process and the filling of the Examination forms to the affiliating university is made online through Office automation software. 4. Online submission of Scholarships: Two senior staff members are appointed as EAttestation officers by the Principal. They are given training along with office staff on Scholarship portal. EAttestation officers receive messages about uploading the scholarship data. This data is sent online. 5. Library software. The entry of books is made through the library software provided in the library. Also students can browse the information required through Internet. 6. Notices through Mobile: Head of the Institution provides all the important events and staff notices through mobile to all the staff</p>

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

College is affiliated to Rani Channamma University. For the effective implementation of the curriculum, the college publishes a detailed prospectus

that provides all necessary information about the college, courses offered, fee structure, faculty etc. The college has various committees for preparation of time table, institutional calendar of events, conduct of examination. In addition to these, the other committees responsible for curricular and co-curricular aspects are also constituted to supplement and support the above committees. Principal conducts meeting with various departmental heads to develop strategies for the implementation of the curriculum. On the first day of the academic year, the time table, attendance sheet and work diary is given to the staff members from various departments. The teaching staff are also informed to submit the teaching plan of the academic year. Followed by this, every department conducts departmental meetings where in various aspects like semester wise distribution of syllabus and inter departmental time table are discussed. The requirements of the department for the academic year are also discussed in the departmental meeting. The Principal and Head of department encourage the staff to impart the curriculum through innovative teaching methods as power point presentation, assignments, seminars, discussion, industrial visits/study tours besides the regular chalk and talk method. Such meetings of head of departments with Principal and staff are regularly conducted to ensure the smooth conduct of curriculum delivery. The teacher receives support from the institution, affiliating university and other institutions for effective transaction of the curriculum and for improvement of teaching practices. The academic performance of students is continuously monitored by conducting the Internal assessment tests, tutorials, seminars etc. and based on it, the abilities of the students are identified as slow learners and advance learners. An effective mentors mentee system is followed for slow and advanced learners. Internal assessment tests and semester examination are conducted as per the guidelines and the schedules of the affiliating university. The internal assessment test marks are displayed on the notice board for all the students and the assessed answer script are shown to them to maintain transparency. The mentor mentee system looks after the results of internal assessment and necessary measures such as remedial classes and enrichment classes are conducted so that the students can show their best in the semester examinations. The Head of Departments takes care that each and every staff completes the syllabus in time and maintain up to date work diary. The IQAC monitors the feedback of students regarding curriculum delivery and teaching aspects. College has a feedback system by which students can directly give their feedback on which necessary action is taken by the Head of the institution.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Personality Development	NA	01/07/2019	30	Employability	Yes
Retail Management	NA	01/07/2020	30	Employability Entrepreneurship	No
Soft Skills	NA	01/06/2020	30	Employability	Yes
Analytical Skill Development	NA	10/07/2019	30	Employability Skill Development	Yes
Banking	NA	01/07/2020	30	Employability	Yes

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Science	01/08/2020
BA	Arts	01/08/2020
BCom	Commerce	01/08/2020
MSc	General Chemistry	01/08/2019
MCom	Commerce	01/08/2019

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	245	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Analytical Skill Development	02/07/2019	57
Soft Skills	01/07/2020	60
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Unity for Vision	30
MSc	Chemistry	10
MCom	Commerce	28
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)



## Feedback Obtained

There is mechanism to obtain feedback on curriculum from the stakeholders for development of the institution. Feedback from Students: The feedback forms are distributed to the students by the feedback committee. The questionnaires are prepared on the basis of 5 point scale . It contains many questions relating to the curriculum. The feedback analysis is done to get the suggestions from the students to improve the teaching methodology. The feedback obtained is analysed by using the statistical tools. Depending on the feedback given by the students, the necessary action is taken. The students also give the oral feedback which are resolved. Feedback from Teachers: The teachers of our college some of them are on Board Of Studies make suggestions on curriculum in the workshops and meeting conducted by the university and they are discussed in the college and are sent to Board Of Studies Chairman of the University for consideration. Feedback from Management: Principal collects the feedback on teachers and other staff members. Principal gives necessary suggestions to the concerned staff members separately in his chamber. Management also conducts regular meetings of the staff members and give their suggestions on teaching and other extra curricular activities. Feedback from Alumni: The Alumni meetings are organised annually. In such meetings the feedback forms are distributed to the alumni. The feedback given is analysed by alumni association. The constructive suggestions are implemented. Feedback from parents: Every year college organizes a function to felicitate the toppers in the various examinations along with their parents. In this function, the feedback forms are distributed to the parents and their valuable feedback is collected.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	CHEMISTRY	75	75	73
MCom	FINANCE	60	60	55
BSc	SCIENCE	530	530	481
BCom	FINANCE	840	840	771
BA	ARTS	1080	262	262

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1514	128	51	5	3

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Numberof smart	E-resources and
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Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
56	32	19	13	3	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor Groups for the year 2019-20 : D.M.S. Mandals Bhaurao Kakatkar College, Belgaum runs three UG programmes namely B.A., B.Sc., and B.Com. and two PG programmes namely M.Sc. (General Chemistry) and M.Com. 80 percent of the students studying in these programmes are from rural areas and economically weaker sections including children of farmers. For this reason mentoring system is essential for their guidance. Mentoring system is introduced for : 1. To improve academic performance of the students from rural area. 2. To guide slow learners by conducting Remedial classes. 3. Advance learners are motivated to participate in other activities like seminars, workshops, conferences etc. Also they are guided to undertake projects under teacher guide and present papers in National and International seminars and conferences. Toppers in different courses are felicitated along with their parents every year. Head of the Institution conducts regular meetings of the staff members and collects the information on Remedial Coaching, Advance learners, students who remain absent from classes for a longer time.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1642	56	1:29

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
56	56	Nil	Nil	12

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Nil	Nil	Nil

[View File](#)

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	BSC3	2019	29/09/2020	15/10/2020
BCom	BCOM3	2019	29/09/2020	15/10/2020
BA	BA3	2019	29/09/2020	15/10/2020
MCom	MCOM2	2019	29/09/2020	16/10/2020
MSc	MSC2	2019	29/09/2020	16/10/2020

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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. The staff members conduct orientation programme separately for Arts, Commerce and Science students and gives them information regarding the Calendar of events. Students are informed about the minimum attendance required, the pattern of examination, NCC, NSS, Youth Red Cross, different scholarships, endowment prizes, hostel facility in detail. 2) The College being affiliated to Rani Channamma University, Belagavi adheres to the syllabus prescribed by the university. 3) For effective implementation of continuous internal evaluation (CIE) system at institutional level, the college conducts two internal assessment tests and one semester end examination. Ist IA Test is conducted at 8th week IInd IA Test at 12th week. The marks obtained in the IA tests are displayed on the notice board. Students who remain absent from the examination due to various reasons like participation in sports, NCC, NSS activities, extra curricular activities etc., a separate IA test is conducted and marks are displayed separately, Thus transparency is maintained. Some faculty members of the college are on Board Of Studies and Board Of Examiners of the affiliating university and autonomous colleges. They give their suggestions on examination reforms and evaluation process in their meeting. 4) Remedial classes are conducted for the students securing less marks and also they are counseled personally for their problems. 5) Students are encouraged to solve previous years university examination question papers. 6) The institute motivates the students to participate in seminars and guest lectures organised by the institution. 7) Monitoring the improvement in slow learners and encouraging the advanced learners by reviewing their performance in examination.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of academic year, the college prepares the Calendar of Events which contains the activities and programmes to be undertaken during the year. It also contains the examination and test related matters. The internal tests are included in the academic calendar. However the semester examination time table is given by university. Such academic calendar and university time table is displayed on the college website. The examinations are conducted strictly according to the instructions of the university. The faculty wise time table of the test is displayed on the notice board. The calendar of events is as follows

D.M.S. Mandal's BHAURAO KAKATKAR COLLEGE, BELGAUM (Academic) Institutional Calendar for the Year 2019 2020. Period Programme- June-2019 • Admission Process Staff Meeting • Commencement of Classes (17-06-2019) • 'AAA' Internal Audit (19-06-2019) • International Yoga Day (21-06-2019) • 'AAA' External Audit (21-06-2019) • July - 2019 • Orientation Programme (B.A., B.Com., B.Sc.) • Enrollment to N.C.C., NSS, YRC, Scout Guide • Inauguration of the designated units. • Home Visit Scheme • Selection of Students Council of the college. • IQAC NAAC Sponsored One Day National Seminar on 'AAA' (12-07-2019) • Premchand Jayanti (31st July) • IQAC Meeting. • August - 2019 • Nomination of Class representatives Secretaries of various events. • Inauguration of Gymkhana Induction of Secretaries. • Interaction with IAS toppers (JCA) • Science Model Exhibition for high school students • Remedial and Enrichment Programme for slow learners and advanced learners • Felicitation of college toppers with their parents • Distribution of Anand Shikshan Nidhi (SWO) • Alumni Meet • Celebration of Independence Day • Movie Day - PSC • Aadhar Jyoti Scheme • Induction of Youth Red Cross • Competitions in Essay Elocution (Hindi, Marathi, English, Kannada) • Opening of the Wallpaper 'Zankar' • Political Science Club Induction Programme • Unity for Vision (Inauguration (Mentoring Group) • Ist I A Test Home Assignment (Third week of August) • National Seminar for students on Gandhi and his thoughts (Arts Association) • IQAC Meeting • September - 2019 • Mentoring of students (Arts Association) • Teachers Day celebration (5-9-2019) • Death Anniversary of Late Shri. Bhaurao D. Kakatkar 02-09-2019 • Science

Association Function • National Literacy Day (08-09-2019) (IQAC) • In house Students' paper presentation competition (Political Science Club) • Commerce Association Function • Hindi Divas (14th September) • National Seminar for Commerce students • Co-curricular Activities - Debate, Essay, Quiz • YRC - Feminine Health Programme • 2nd I A Test Home Assignment 25-09-2019 to 29-09-2019 • IQAC Meeting.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://bkcollegebgm.org/wp-content/uploads/2020/12/NAAC-2.6.1.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MSC4	MSc	CHEMISTRY	36	27	75
MCOM4	MCom	FINANCE	28	28	100
BSC3	BSc	SCIENCE	136	81	59.56
BA3	BA	ARTS	69	58	84.06
BCOM3	BCom	FINANCE	246	134	54.47
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://bkcollegebgm.org/wp-content/uploads/2020/12/SSS-2020-Responses.xlsx>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	0	0	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
FDP on Cyber Security	IQAC Computer Science	26/08/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

## 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

## 3.3 – Research Publications and Awards

## 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	2	1

## 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Sociology	1

## 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Hindi	1	5.9
National	Commerce	2	4.2
National	Economics	1	5.0
National	Sociology	1	4.5
National	Chemistry	2	1.01
International	Chemistry	2	0.52
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## 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	2
Library	2
Economics	1
Hindi	2
Physics	2
<a href="#">View File</a>	

## 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2019	0	0	Nil
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## 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional
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Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
0	0	0	2019	Nil	Nil	0
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	29	3	Nil
Resource persons	Nil	3	2	Nil
Resource persons	Nil	1	3	Nil
Presented papers	2	3	Nil	Nil
<a href="#">View File</a>				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	YRC/NSS/NCC/ Scout Guides	19	59
Swaccha Bharat Abhiyan	YRC/NSS/NCC/ Scout Guides	53	300
Youth Convention Programme	YRC	1	12
Disaster management R D Camp	Bharat Scout Guides	1	Nil
National Integrity Day	NSS	2	200
National Level Rovers Rangers symposium	Bharat Scout Guides	1	4
World Yoga Day	NSS	53	180
Distributed food to flood victims	NSS	4	50
Vanamahotsav Week	NSS	2	100
World Environment Day	NSS	2	100
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#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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NSS	PARTICIPATION IN RD CAMP	RANI CHANNAMMA UNIVERSITY, BELAGAVI	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swaccha Bharat Abhiyan	NSS YRC SCOUT NCC	Swaccha Bharat Abhiyan	53	300
Health Check up	YRC Bhartesh Home. College Gymkhana dept.	Health Check up	12	185
Electoral Awareness Programme	Political Science Club	Electoral Awareness Programme	4	160
Youth week	YRC Nehru Yuva Kendra Jilla Panchayat	Special lecture on Youth Day	4	140
Road Safety Week	YRC RTO Belagavi	Traffic safety	4	90
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Teacher exchange	2	College Acct.	1
Teacher exchange	2	College Acct.	1
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Vivekanand College, Kolhapur	09/03/2019	Faculty exchange	2



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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5500000	5407234

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Elib	Partially	16.2	2007

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	43495	4750000	57	4691	43552	4754691
Reference Books	584	40754	Nill	Nill	584	40754
e-Books	Nill	Nill	764300	5900	764300	5900
Journals	30	30000	6	10700	36	40700
e-Journals	Nill	Nill	6000	5900	6000	5900
CD & Video	100	9900	Nill	Nill	100	9900



Library Automation	Nil	6000	Nil	6000	Nil	12000
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	16/08/2019
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	67	31	31	31	1	7	24	10	5
Added	0	0	0	0	0	0	0	0	0
Total	67	31	31	31	1	7	24	10	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3400000	3305570	5500000	5359582

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Laboratory - All the HOD's of the science departments are responsible to maintain their respective departments with the help of other members in the departments. The list of requirements like requirements, glass wares, chemicals etc. are prepared and are placed in the college office for approval. Principal gives approval for the requirements depending upon the budget and on priority basis. 2. Physical Facilities- Physical facilities are well maintained by Principal and Governing council of the college. Principal along with senior</p>
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staff conduct meetings for the purchase of materials required in the college and also repair works if any. 3. Library - Librarian is responsible for the maintenance of the library building. There is a library committee for the maintenance and requirements of the library. Support staff is provided to maintain the library building. All the faculty members give the list of new books to be purchased to the library committee at the end of each semester, so that the books are purchased and are made available in the beginning of the semester. Librarian takes the approval from the principal for the purchase of these books and journals. Computer software are provided in the library for accession of students and staff. 4. Computers - There is a separate computer science department in the college. The maintenance of the computers is done by computer technician. The laboratories will be maintained by laboratory assistant. Some of the hardware devices are maintained on the annual maintenance contract basis by third party. This maintenance contract is renewed regularly. In case of purchase of hardware required, the approval is taken from the principal before placing the purchase order. 5. Sports Complex - There is a Gymkhana committee in which senior faculty member is a Chairman. Physical director and other members of the committee are given the responsibility to maintain the gymkhana and gymnasium station. The college has a facility of outdoor ground (400 mts.) and indoor hall. The outdoor ground is maintained and utilized for track and field events like Kho Kho, Kabbaddi, volley ball etc. The Indoor hall is utilized for indoor games. The Gym is well equipped with multi set gymnasium station, with weight lifting set for men and women.

<http://bkcollegebgm.org/wp-content/uploads/2020/12/NAAC-4.4.2.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Anand Shikshan Nidhi Academic Incentives Scholarship Vidya Poshak -MGS Aadhar Jyoti Scheme SWOToppers Scholarship Home Visit Schemei	200	370130
Financial Support from Other Sources			
a) National	OBC Fees Concession SC/ST Scholarship Sanchi Honamma 780 2318889 Scholarship Sir. C.V. Raman Scholarship Smt. Tulasab	867	2064027
b) International	NIL	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implemetation	Number of students	Agencies involved
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enhancement scheme		enrolled	
Remedial bridge course programme	01/10/2019	110	College
Enrichment Programme for students	01/10/2019	110	College
Participation of Rovers in Venudhwani	05/02/2020	2	KLE Hospital
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Jyoti Career Academy	299	299	6	6
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	62	List enclosed	List enclosed	List enclosed	List enclosed
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
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NET	Nil
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#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural activity Nil	College	119
Sports activity Nil	College	305
No file uploaded.		

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Gymkhana Committee: Student council of the gymkhana committee helps the college in conducting indoor and outdoor games, annual sports meet, annual prize distribution function, conducting tournaments at different places. Library Committee: Student council of library committee help the librarian in circulating notices in different classes regarding issue of books. Commerce Association: Student council of commerce association help in organising guest lectures, conducting national seminars, in house seminars, orientation programme for freshers, in demonstration of live central budget, lecture series on GST etc. Science Association : Student council of Science association help chairman of science association in various functions and workshops organised through science association like ozone day celebration, national science day, quiz competition, powerpoint presentation competition, in house and national seminar, science model exhibition competition etc. Women empowerment cell : Student council of women empowerment cell help in organising various issues of girls relating to health, hygiene, save girl child, legal rights of women, self defence, create awareness on importance of education. IQAC committee: Student council in IQAC help in getting feedback from students from different classes, feedback from parents in parentteacher meet, conduct of internal and external AAA audit, seminars and workshops organised by IQAC. Magazine committee: Student council help in collecting articles, poems, paintings, drawings for the wallpaper Zankar, a function organised to motivate and to develop creativity in them. Also they collect articles in annual college magazine 'Avishkar' . Hostel committee: Student council members help the hostel warden in keeping the boys and girls hostel clean. Cultural committee: Student council of cultural committee help in conducting annual cultural fest, students week celebration, help the participants in different competitions and youth festival.

### 5.4 – Alumni Engagement

#### 5.4.1 – Whether the institution has registered Alumni Association?

Yes

The alumni association is registered with the Department of Cooperative Societies under Societies Registration Act. The Governing body has been established. It is presided over by eminent alumnus of the college. The other

representatives include Vice president, Secretary, joint secretary and other members. To help the alumni association in all their activities the college has formed one more committee having the faculty members as the association members. Also one senior faculty is made chairman. The registered body conducts the meetings periodically. They make oral suggestions to the management regarding the development of the college. The alumni of the college also help in giving employment to the students.

5.4.2 – No. of enrolled Alumni:

431

5.4.3 – Alumni contribution during the year (in Rupees) :

377500

5.4.4 – Meetings/activities organized by Alumni Association :

Two meetings every year are organised. During these meetings the toppers and the best students of the college are felicitated. They are given cash prize, mementos and certificates. The students are invited along with their parents. The alumni association organises four programmes every year namely toppers felicitation, Best student award ceremony, parent teachers meet and alumni meet.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

? Participatory Management The institute has had a rich culture of participative management and participative decision making. Right from its inception the institute has pursued a policy of encouraging the involvement of stakeholders and employees at all levels of organisations. Employees are invited to share in the decision making process. The most extensive form of participative management is that the institute has had a tradition of faculty members/ ex-principals been elevated to key management positions such as Secretary, Joint-Secretary and governing body members. For instance the erstwhile secretaries Prof S.Y.Patil and Prof V.A.Patil joined as faculty, went on to become Principals before being elevated to the post of Secretary of the institute. Keeping with this convention this term saw the appointment of Prof V.L.Patil , Head of the Dept of Zoology as Joint-Secretary of the institute. ? Decentralized Decision making The institution has institutionalised mechanisms for ensuring decentralization and delegation of authority. Decision making happens at management level, principal and department levels. Various committees have been put in place for this purpose. The Arts , Commerce and Science associations have been given autonomy to plan their respective activities. Various sub-committees have been put in place to take care of curricular and co-curricular activities. The activities of these associations an sub-committees are further co-ordinated and supervised by the Principal and IQAC. Golden Jubilee Year Celebrations 2019-20 The management commemorated the year 2019-20 as the Golden Jubilee year of the institute. As a part of the celebrations awareness marches, special lectures, alumni meets were conducted throughout the academic year. Various committees were appointed for planning and executing the programs. The committees composed of members of management, teaching and non-teaching faculty, students and other stakeholders presenting an excellent picture of participative management and decentralized decision making.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	College offers under graduate and post-graduate courses. The admission process is as per the rules of the University and is merit based. Merit lists are displayed. Information regarding admission is disseminated through prospectus and college website. The college appoints an Admission committee. Help desk is set up for students for counselling. Which helps the students in taking the right course of their choice.
Curriculum Development	The College follows the curriculum framed by the Board of Studies Rani Channamma University, Belagavi. Some faculty members are on Board of studies and take active part in revising and framing the syllabus. Teachers regularly communicate their suggestions for modification / revision of syllabus to the Chairperson of Board of Studies. The college encourages as well as deputed teachers to participate in workshops held in other institutions affiliated to Rani Channamma University, Belagavi and other autonomous colleges on syllabus framing by extending them leaves. In an effort to enhance the skills of the students the college has introduced 5 certificate courses. The curriculum for these courses is designed by the faculty in charge of the certificate course.
Teaching and Learning	Faculty members are encouraged to use innovative teaching methods. In House workshops and training sessions are conducted regularly to enhance the teaching learning experience. The college has conducted two faculty development programs this year by reputed resource persons from other Universities to further enhance the teaching learning experience. These Faculty Development Programmes provided the faculty an opportunity to interact with renowned and experienced resource persons and academicians. The college organised special lectures on varied topics with contemporary relevance like "Nuclear Reactor," , union budget "Career

opportunities", Covid 19 etc. The head of the institution and IQAC prepares the academic calendar with the help of other faculty members. It is further discussed in respective departmental meetings. The departmental meetings also provide platform for discussions pertaining to Teaching - Learning. Senior faculty members provide their inputs / guidance to other faculty members in these meetings. Faculty members are encouraged to maneuver innovative teaching methods to enable students centric teaching learning.

Some faculty employ ICT to make teaching learning process more effective. Movie screenings are also held to support course content The college encourages various departments and units to organize annual exhibitions, seminars, guest lectures, industrial visits, study tours, students exchange, faculty exchange etc. The Annual Vidnyanmela was organized by the science department. The college and Management also organize special lecture series on social reformers like Mahatma

Phule, Savitribai Phule, Dr Ambedkar, Rajarshi Shahu Maharaj etc., so that the students, teachers and other stakeholders of the institute understand and draw inspiration from the lives, thoughts and works of these illuminaries. Initiatives like mentorship, revision tests, remedial coaching are taken up to aid teaching learning process. The college and the management have established the Jyoti Career Academy with the intention of providing Career Guidance and Academic Advising facilities to the students from rural areas and economically weaker sections of the society by providing them a reading room which is kept open for 24 hours.

The College has 12 ICT enabled classrooms and 3 smart boards. The college deputed the staff and students refresher, orientation courses, seminars and conferences, to acquaint them with the latest trends in the field of teaching learning as well as the contemporary developments of their respective disciplines. The college has established a regular and structured feedback system through which necessary improvement in teaching learning



<p>Examination and Evaluation</p>	<p>process is done.</p> <p>The Examination committee steers the smooth and fair conduct of University and Internal examinations. The Committee conducts regular meetings to discuss and decide on the following matters. - a)To schedule internal examinations and ensure timely declaration of results thereafter. b)Transparency in evaluation process. c) To make arrangements for University examinations. d)To allot examination duty to teaching and non teaching staff. Faculty members serve as evaluators for University theory and practical examinations. The College serves as a valuation centre for Universityexaminations and also as exam centre for K.SET, KPSC, CS examinations.. The College has signed an MOU with ICSI for conducting CS examinations.</p>
<p>Research and Development</p>	<p>The College has made every effort to foster research culture among teachers and students. The College organized 1 National Seminars and 1 workshop this year. Faculty members are encouraged to pursue for Ph.D Faculty members have access to e-journals through INFLIBNET. The college gives financial assistance to faculty members and students for attending seminars, workshops, conferences and research based competitions. Provision of necessary infrastructure 3 research papers have been published by faculty in reputed journals.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The college possesses a computerized and well equipped library. The library consists of a separate study room, for students, and a separate reading space and reference sections for teachers.The library has been renovated to include a separate reference section for the Satyashodhak Adhyayan Kendra. The college library consist of books, journals, CD's, DVD's. The library uses E.lib software and provides access to Inflibnet Total no of books 43,495, Journals 30,CD's DVD's 100. The computer department of the college especially takes the lead in this regard and assists other faculty members in case of queries regarding use of ICT. The college has 12 ICT enabled classrooms 3 smartboards,1 language lab. Amphitheatre is provided</p>



to enhance the learning experience of the students as well as to nurture their co-curricular talents. The Management has taken up construction of new physical infrastructure as well as renovation of existing infrastructure in accordance with the needs of various departments. The management has brought the entire campus under CCTV surveillance to enhance security and well-being of stakeholders.

Human Resource Management

1) Students Designated units like NCC, NSS, Youth Red cross, Scouts and guides have organized several activities pertaining to Swach Bharat, first aid, Vanamahotsav etc., The college also encourages formation of non-designated units/clubs for student centric activities and to bring about all round personality development of the students. The Political Science club has been formed to create awareness among students regarding sociopolitical issues as well as to develop civic sense and leadership qualities in them through activities like group discussions, debates, movie day, study tours, street plays etc.,. On behest of and as per directions from the Election Commission and RCU, Belagavi, the Electoral literacy Club Voters Awareness Forum have been established to create awareness among the students regarding the election process as well as to educate them about democratic norms etc. The Eco club strives to create environmental consciousness among students through initiatives like ozone day, wild life week, water conservation day etc., The Unity for Vision unit is working to polish the skills and abilities of a target group of 30 students from the science stream. The college organizes a plethora of extra and co-curricular activities regularly including the annual college fest 'Spurti', annual sports, etc. to provide a platform to the extra-curricular talents of the students. The efforts of the college to enhance and encourage the co-curricular abilities of the students, is reflected in the fact that our students have brought laurels to the college in sports as well as other activities. The management with the help of the college has established the Jyoti Career Academy for providing Career Guidance

and Academic advising facilities to the students. Ever since its inception the Academy has been instrumental in guiding and motivating students towards competitive examinations and provides coaching facilities to students for UPSC, Banking and NDA exams. The academy is equipped with all the necessary infrastructure viz., counselling room, reading room, an ICT enabled classroom, library and reading room. Jyoti Sports Academy and a multi gym have been functioning to further nurture and channelize the abilities of sports-persons of the college. Jyoti Sports Academy conducts annual sports workshops to polish and enhance the skills of budding athletes. 2) Faculty The college has organized two faculty development programs to enable faculty upgrade themselves to latest trends in teaching field. Faculty and students are encouraged to attend and present papers at state, national and international level seminars as well as pursue research activities. TA/DA and Incentives are given for the same. Performance appraisal of the faculty based on feedback from students and parents is taken. And suggestions are given for improvements. Installation of Bio-metric machine was done to monitor attendance of teaching as well as non-teaching faculty.

**Industry Interaction / Collaboration**

Campus placement drives followed by interactions with representatives of industries, Industrial visits by science students, Interactions with some of the alumni entrepreneurs, MOU with Vivekananda college and Shahu College Kolhapur for faculty and student exchange. The institution has made five functional MOU's with -

- Rani Channamma University, Belagavi.
- Family Planning Association of India, Belgaum.
- Unity for Vision.
- Vidhyaposhak scholarship.

**6.2.2 – Implementation of e-governance in areas of operations:**

E-governance area	Details
Planning and Development	Dissemination of information to stakeholders through Whatsapp and email
Administration	The college uses software and operating system provided by Aargees Business Solutions, Hubli version 3.10. The library records are fully computerized

Finance and Accounts	The office and accounts section is fully computerized
Student Admission and Support	Student data is maintained through the college software. Admission process is completed online as per the guidelines of the university. Notices and circulars are sent via mails Whatsapp groups.
Examination	Examination forms are filled online as per the instructions of the University.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	National level faculty development programme on Cyber Security	Nil	26/08/2019	31/08/2019	40	Nil
2019	FDP on AAA	Nil	21/06/2019	21/06/2019	47	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on AAA	47	21/06/2019	21/06/2019	1
FDP on Cyber Security	40	26/08/2019	31/08/2019	6
REFRESHER COURSE	1	01/02/2019	22/02/2019	21

REFRESHER COURSE	1	02/06/2019	22/06/2019	21
REFRESHER COURSE	1	27/07/2020	10/08/2020	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	2	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Financial accommodation at lower rate of interest from financial institutions sponsored by the management namely Sahyadri Multi State Credit Coop, Tararani Mahila Coop Society Employees Coop society Financial Incentives given by staff club to an employee at the time of retirement and assistance to family members of a staff who expires while in service	Educational aid to wards of non teaching staff	Adharjyoti scheme AnandShikshanneedhi Scholarships. Earn and learn Student counselling support

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Yes, the college conducts the financial audit regularly through the chartered accountant appointed by the management. The funds are collected by college in the form of fees from students. They are spent for various activities like sports, cultural activities, student centric activities, library books, journals and various other expenses of college. The accounts like cash book, ledger accounts are maintained through accounting software. The separate accountant is appointed for this purpose. The receipts are mainly in cash and cheques. The payments are made through cheques. The petty cash is used for small expenses. The regular check up is done by the staff of chartered accountant appointed for this purpose. The pass books are regularly updated. The scholarships are issued to students when they are sanctioned by higher authorities. The audit reports are submitted to the Institution. The alumni association also maintains the accounts in bank and the amount is spent for various purpose of the college.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Vidhyaposhak	370130	Scholarships
No file uploaded.		

## 6.4.3 – Total corpus fund generated

4143674

**6.5 – Internal Quality Assurance System**

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Principal Arts, Commerce college, Hukkeri	Yes	Senior faculty from college
Administrative	Yes	Principal M.M. Arts, Commerce college, Khanapur	Yes	Senior faculty from college

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Best student award ceremony 2) Toppers Felicitation 3) Parent Teachers Meet

## 6.5.3 – Development programmes for support staff (at least three)

1. ESI and Provident fund facility to the non teaching staff 2. Uniforms are distributed to the support staff every year. 3. Loan facility is made available at low rate of interest up to Rs. 200,000/- from Employees Co-op. Societies. 4. Medical facility in case of major illness up to Rs. 50,000/ from medical aid fund (only once) 5. Felicitation to the retired support staff. 6. Opportunity to hoist the National Flag on Independence day and Republic day celebrations.

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Jyoti Sports Academy 2. Jyoti Science center 3. Jyoti Economics and Commerce Forum 4. Budget Week Celebration 5. Jyotivivekvahini

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Online literary quiz	20/05/2020	25/05/2020	31/05/2020	315
2020	Online essay competition on covid 19	18/05/2020	20/05/2020	20/05/2020	120
2019	One day National seminar on	27/09/2019	01/10/2019	01/10/2019	35

	conservation of wild life				
2020	FDP On CYBER security	19/08/2020	26/08/2020	31/08/2020	40
2019	National Seminar on Mahatma Gandhi an his contribu tions	05/08/2019	17/08/2019	17/08/2019	195
2019	One day National seminar on AAA	01/06/2019	12/07/2019	12/07/2019	47
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Health camp in association with IMA, Belgaum	08/11/2019	08/11/2020	150	140

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. The college is spread over 17 acres with number of trees, a botanical garden and about 50 percent open space. 2. Pits are constructed for solid waste management. 3. Water from the chemistry laboratory is recycled and used for botanical garden. 4. Solar water heaters are installed in boys and girls hostel. 5. LED bulbs and tubes are used to reduce power consumption. 6. Every year new trees are planted in the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nil
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled	No	Nil

students		
Any other similar facility	Yes	1

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nil	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	15/06/2019	College Prospectus gives information regarding rules of discipline, various government institutional scholarships, endowment prizes, designated units, financial assistance, calendar of events.
Mobile	17/11/2020	Mobiles are not allowed in the class rooms. If mobiles are found in the class, they will be handed over to the head of the institution for necessary action. Jammer is fixed to avoid porn sites.
Uniforms	17/11/2020	Dress code is made compulsory for both students and faculty members
Lecture on social issues	28/11/2019	Two programmes are organised every year on human values for teachers, students and other stake holders.
Teachers	01/07/2019	Calendar of events is prepared, Teaching plan is prepared for each semester

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence day	15/08/2020	15/08/2020	210

Mahatma Jotirao Phule lecture series	28/11/2020	28/11/2020	205
Bhai Dajiba Desai smrutidin	19/03/2020	19/03/2020	195
National Seminar on Conservation of Wild life	01/10/2019	01/10/2019	76
Karnataka Rajyotsav Day	01/11/2019	01/11/2019	210
World Diabetic day	10/11/2019	10/11/2019	225
Budget week	28/02/2020	28/02/2020	260
Republic day	26/01/2020	26/01/2020	110
Ambedkar Jayanthi	14/04/2020	14/04/2020	23
Electoral awareness programme	13/10/2019	13/10/2019	150
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The college is spread over 17 acres with number of trees, a botanical garden and about 50 percent open space. 2. New trees are planted every year in the college campus 3. Swatch Bharat Abhiyan is implemented to clean the college campus and the class rooms 4. Pits are constructed for solid waste management. 5. Water from the chemistry laboratory is recycled and used for botanical garden. 6. Support staff is provided to clean the campus every day. 7. The use of hazardous chemicals like benzene are banned in the laboratories. 8. Students are motivated not to use plastic.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**Best Practice No. 1:** 1) Title of the Practice: Academic Performance incentive. 2) Objectives of the Practice: a) To add on to the GER (Gross Enrolment Ratio) b) To create competitiveness to increase academic performance. 3) The context: Maximum number of students belong to rural areas and are from poor background and also they are from vernacular medium. Hence this scheme has been introduced to motivate them for doing hard work and build confidence in the subject. 4) The practice: In order to bring about the academic competitiveness among the students, college has started this new scheme, for students who show academic growth in percentage. For eg. If a student scores 5 percent or more in odd even semester exam as compared to previous semester he/she will be given a cash prize of Rs. 500/-. If he/she scores 10 percent or more, will be given a cash prize of Rs. 1000/- If he/she scores 15 percent or more will be given a cash prize of Rs. 2000/- as academic incentive. 5) Evidence of success: Improvement in results improvement in English language presentation skills improvement in social skills. 10 boys and 48 girls were benefited by this scheme and Rs. 50,500/- were distributed. 6) Problems encountered and resources required: Shortage of funds 7) Notes (optional): The practice helps the students to develop self confidence, positive attitude. **Best Practice No. 2 :** 1) Title of the practice: Jyoti Sports Academy 2) Objectives of the Practice: a) To create awareness in sports as a career to the students from rural areas. b) To provide training from experienced coaches, to instill the value of sportsmanship in an athlete. c) To provide health nutritional guidelines. d) To recognize new



talent, to produce state, national international level athlete. 3) The context: Sports specially the outdoor ones in the rural Indian context, is still a sought activity as compared to the urban Indian scenario even at the school levels the participation in sports is higher in the rural areas than the cities. But still they do not always get the right guidance means to realize their dreams. Since our students come from rural background are physically fit but lack in training proper guidance, it was decided by the college to provide them the sports facilities. 4) The practice: A summer camp for 10 days is organised in which a selected group of students are given coaching. They are provided with proper nutritious food lecture series are arranged on various topics such as First Aid, Yoga, Diet, career in sports, physical health fitness. National coach is invited during the summer camp to guide the students. As a part of activities of the academy, 'Khelotsav' is organised where more than 1500 students participated. Apart from this, the college has conducted 'District Level Body Building Competition' at college level winners were awarded with trophies cash prizes. 5) Evidence of success: Some of the students who were trained in the summer camp have reached up to National Level sports. 6) Problems encountered and resources required: Unavailability of trainers in different sports events. The coaches we hire are available for a limited period of time. Lack of sports facilities, materials for all the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://bkcollegebgm.org/wp-content/uploads/2020/12/NAAC-7.2.1.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Jyoti Pre-Recruitment Training Centre : Armed forces are the only recruiter of army officers in India. There is less employment in private sector the employment is permanent in the government sector. However the candidates have to clear written, physical medical tests to get recruited in Indian army. After clearing the written other tests, the selected candidates will be sent to military training. Keeping this in mind we have started Jyoti Pre-Recruitment Training Centre for defence. Our objectives are to provide necessary preliminary recruit training for aspirants wishing to become officers in Indian Armed Forces providing excellent officers who are highly disciplined, thoroughly motivated deeply committed to serve nation with honour dignity. The academy has imparted quality training to aspirants with emphasis on both academic syllabus as well as physical fitness. The academy offers a four months intense training programme to improve academic knowledge physical fitness of trainees. The training programme was inaugurated on 31st October, 2019 by Rtd. Army medical officer Col. Dr. Pavan Sharma.

Provide the weblink of the institution

<http://bkcollegebgm.org/wp-content/uploads/2020/12/NAAC-7.3.1.pdf>

### 8.Future Plans of Actions for Next Academic Year

Union budget Celebration, conducting AAA audit, conduct of Green, environment and energy audit, Conduct of National seminars on various disciplines. Feedback from stakeholders on various matters, Faculty development programme on cyber law and cyber security Swachta abhiyan by students Celebration of Mahatma Phule Punyatithi, Awareness programme on gender sensitivity and equal opportunity.