



Dakshin Maharashtra Shikshan Mandal's  
**BHAURAO KAKATKAR COLLEGE, BELGAUM**

[B.A., B.Com, B.Sc., M.Com, M.Sc-Chemistry]

Re- Accredited by NAAC 'A' Grade with CGPA 3.11

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## POLICY DOCUMENT ON MENTORSHIP PROGRAMME

This document is recognized as the "Policy Document on Mentorship Programme" of D.M.S.Mandal's Bhaurao Kakatkar College, Belgaum. The college has established a well-structured mentor mentee system. The institution has appointed mentors from among the full-time teachers to ensure exceptional levels of mentoring and coaching. Mentors give students with constant support, direction, and practical assistance. The aim of student mentoring is to assist all students to develop their skills and confidence. They must take responsibility for their own life and attain their academic and personal objectives.

The college has to prepare and assign the group of students to a mentor every year. Mentors are instructed to provide guidance to the mentees assigned to them throughout the year. The mentor will get the list of mentees which is prepared by taking into account the number of teachers and students during that particular academic year.

### 1. MENTOR'S RESPONSIBILITIES:

- Should maintain Mentor Mentee record.
- Keep contact details of student and monitor his/her regularity and discipline.
- Help and counsel academically weak student to cope with academic, extracurricular and personal issues.
- Monitor the academic progress of the mentees and give counseling regarding choosing right career path.
- Identify issues of concern and bring them to the notice of the concerned authorities.
- Improve student-teacher relationship.
- Help the students in providing text books and study materials to the needy mentees.
- Make the student understand challenges and opportunities present in the college.

### 2. STUDENT MENTORING PROGRAM BENEFITS:

- Students benefit from receiving support and direction from a caring teacher.
- Students will have a higher sense of self-esteem and will be motivated to succeed in his/her life.
- Students will be encouraged to continue their education, pursue higher education and receive guidance in choosing their career.



- The student's interpersonal ties, such as those with the Institute, the teaching staff, and the student's family, will also improve.

### 3. COMMON ATTRIBUTES OF A GOOD STUDENT MENTOR:

- A good student mentor maintains a pleasant relationship with the student and pays attention to them.
- The mentor must have a high self-esteem. He should be able to cope well with stress, and be able to withstand frustration.
- He must listen attentively and communicate at a level that the student can comprehend while remaining nonjudgmental.
- The mentor must be a positive role model and provide leadership and advice to the students. He should always be respectful towards student's dignity.
- The mentor must always be punctual for meetings, be dedicated, and accept responsibility.
- A good mentor should celebrate the student's achievements and push them to do better.

### 4. BENEFITS TO THE INSTITUTE:

- Mentorship programme helps to develop positive community ties.
- It makes the students motivated, inspirational and improves the learning community's morale.
- It helps to maximize the accomplishments of individual students and encourages underperforming students.
- It improves staff and student abilities, boosts student attendance, and promotes healthy relationship between the teacher and the student.



  
Principal  
Bhauroo Kakatkar College  
BELGAUM